



## CONFERENCE & BANQUETING INFORMATION SHEET

Cape Town, arguably one of the most beautiful cities in the world, hosts one of our finest hotels - The Commodore Hotel. With its nautical theme, superb service and magnificent views, The Commodore Hotel provides an unforgettable Legacy experience.

### GENERAL HOTEL INFORMATION

|               |                                  |          |                                 |
|---------------|----------------------------------|----------|---------------------------------|
| No. of floors | 7                                | Parking  | Undercover Parking              |
| Accommodation | 6 Floors                         | Hospital | Chris Barnard Hospital          |
| Lifts         | 3 Guest Lifts<br>2 Service Lifts | Doctor   | Doctor on call - 24 hours a day |

### GENERAL HOTEL INFORMATION

- Wellness centre
- Sauna and gymnasium
- Guest Relations
- Mini-bar (on request)
- Babysitting
- Cots
- Business centre
- Limited free internet access
- Credit cards
- 24 hour security
- TV/DStv
- Valet service
- 24 hour in-room dining
- Car rental and chauffeur services
- Porter service
- Same day laundry and dry cleaning
- Events team
- Wireless internet
- Swimming pool

### ACCOMODATION

Rooms are bright and spacious, decorated in a nautical style. All rooms have individual air-conditioning, televisions, tea/coffee making facilities, bathroom with bath, shower and toilet, direct-dialling telephones, electric razor plug (100/200V) and hairdryers.

|                           |                  |
|---------------------------|------------------|
| 134 Luxury rooms          | 8 Suites         |
| 42 Deluxe rooms           | 1 Imperial Suite |
| 24 Family rooms           |                  |
| 19 Executive rooms        |                  |
| 2 Accessible rooms        |                  |
| 4 Junior Suites           |                  |
| <b>234 Rooms in Total</b> |                  |

### FOOD AND BEVERAGE FACILITIES

**The Clipper Restaurant** - Seating 120 people  
A relaxed, elegant restaurant offering a buffet breakfast and à la carte menu.

|           |               |
|-----------|---------------|
| Breakfast | 06h30 - 10h00 |
| Lunch     | 12h00 - 14h00 |
| Dinner    | 18h30 - 22h00 |

Light menu available 24 hours

**In-Room Dining**  
Breakfast 06h30-10h00  
24 hour menu

**Admiralty Bar**  
Open 24 hours

### Terrace

Light meals are available on the Terrace from 10h00 - 20h00

### BANQUETING AND CONFERENCE

| America's Cup Room |     | Blue Ribbon Room | Legacy Boardroom |                    |
|--------------------|-----|------------------|------------------|--------------------|
| Cinema             | 150 | Cinema           | 60               | Boardroom style 12 |
| Schoolroom         | 75  | Schoolroom       | 30               |                    |
| Cocktail           | 140 | Cocktail         | 60               |                    |
| U-Shape            | 40  | U-Shape          | 20               |                    |

### CONFERENCE AIDS AND FACILITIES

- Whiteboard
- Flipchart
- DVD player
- Video conferencing
- Screen
- Other AV equipment can be arranged at an additional cost
- Data projector

### SPORTING FACILITIES AND SIGHTSEEING HIGHLIGHTS

|                           |       |                      |       |
|---------------------------|-------|----------------------|-------|
| Green Point Virgin Active | 1 km  | The Castle           | 3 km  |
| Cape Town Stadium         | 500 m | The National Gallery | 3 m   |
| Royal Cape Yacht Club     | 1 km  | Two Oceans Aquarium  | 200 m |
| V & A Waterfront          | 300 m | Maritime Museum      | 200 m |
| Table Mountain            | 5 km  | Parliament           | 3 km  |

### DISTANCE FROM KEY LOCATIONS

|                                 |       |
|---------------------------------|-------|
| Cape Town City Centre           | 3 km  |
| Cape Town International Airport | 25 km |

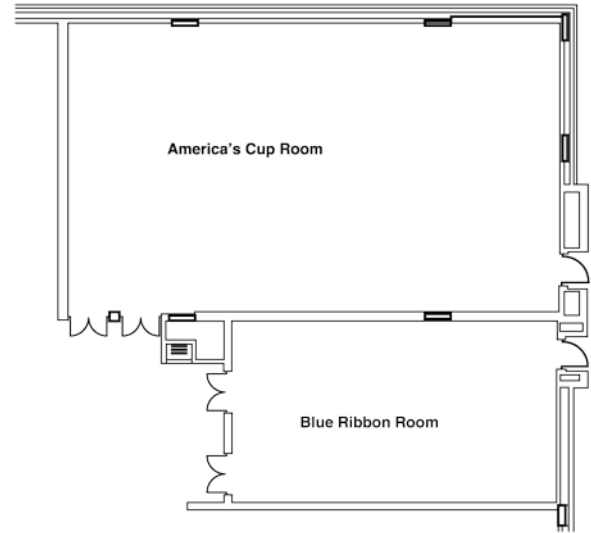




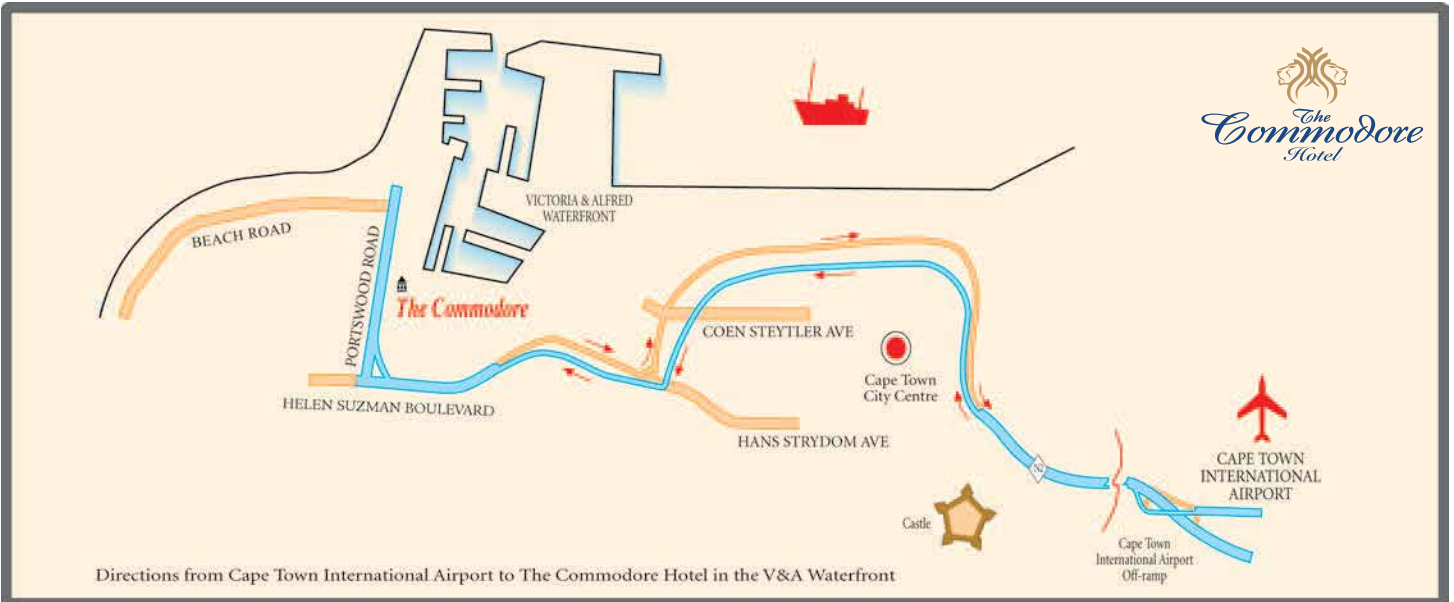
GPS COORDINATES

33° 54' 380" S | 018° 25' 008" E

|                             |  | America's Cup Room | Blue Ribbon Room | Legacy Room | Clipper Restaurant | Portswood Boardroom | Quarterdeck Restaurant |
|-----------------------------|--|--------------------|------------------|-------------|--------------------|---------------------|------------------------|
| Cinema                      |  | 150                | 60               | -           | -                  | -                   | -                      |
| School Room                 |  | 75                 | 30               | -           | -                  | -                   | -                      |
| Dinner                      |  | 80                 | 30               | -           | 120                | -                   | 70                     |
| U-Shape                     |  | 50                 | 20               | -           | -                  | -                   | -                      |
| Cocktail Reception Standing |  | 140                | 60               | -           | -                  | -                   | -                      |
| Buffet                      |  | 60                 | 20               | -           | 120                | -                   | -                      |
| Boardroom                   |  | 40                 | 22               | 12          | -                  | 10                  | -                      |



|                    | Metres (LxWxH) | Square Metres |
|--------------------|----------------|---------------|
| America's Cup Room | 14.5x8.3x3.3   | 120           |
| Blue Ribbon Room   | 8.5x3.6x3.3    | 30.6          |



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